



WALIS SMG MEETING MINUTES

DATE: 16 July 2008
TIME: 2:00pm
LOCATION: DPI
Albert Facey House
Perth

Attendees:

Mike Bradford (MB), Chair	Landgate
Marnie Leybourne (ML)	WALIS
Dave Currell (DC)	Water Corporation
Kim Wearne (KW)	Department of Water
Rob Freeth (RF)	WALIS Advisory Committee (WAC)
Howard Drabsch (HD)	Planning and Infrastructure (DPI)
Rick Rogerson (RR)	Industry and Resources (DOIR)
Kumar Balakrishnan (KB)	WALIS Office
Marion Gilbert (minutes)	WALIS Office
Philip McGuigan	WALGA
<i>Chris Tweedie</i>	Landgate

Apologies:

Adrian Duca (AD)	Treasury and Finance (DTF)
Jo Bryson	e-Government

Mike Bradford opened the meeting at 2.05pm and thanked everyone for attending.

Minutes for previous meeting were accepted by the Group.



1. COMPLETED ACTION ITEMS

1.1 PROGRESS ON ACTION ITEMS

Actions arising from May 2008 meeting	Action Item	Actioned By	Required By	Status
Review previous Council and SMG minutes and identify when and why the custodianship of the Drainage project was passed to DoW.	2008_2/2/1	WO	Next meeting	See update below
A letter is to be written to the DoW Director General formally requesting DoW take custodianship of the Drainage project.	2008_2/2/2	WO		Completed - remove
Ron Vincent to issue a formal invitation to Rob Freeth to attend the Marine Strategic Planning workshop on June 16.	2008_2/3/3	RV		Completed - remove
Inspire change and broadening the capture of SLICP.	2008_2/3/4	DS		See Agenda Item 5
Any thoughts or ideas concerning the National address Management Program can be sent to the WALIS Office.	2008_2/4.1/5	ALL		Agenda Item 8
LA and MB to investigate the current status of the GIS CUA.	2008_2/8/1	ML and MB		See update
LA and MB to investigate the suggestion of a whole of government application for an industry allowance to combat the current loss of spatial skills to the mining sector.	2008_2/8/2	ML and MB		See update

Actions arising from previous meetings	Action Item	Actioned By	Required By	Status
Contact DPC to ascertain who might be the lead for Indigenous Health and Education liaison.	2008_1/2	ML		In progress
Look at what examples or standards for Public Private Partnerships/Participation are currently available and develop some principals to be used in guiding the policy.	2008_1/4	WALIS Office		In progress
Reinforce the role of capitalising on SLIP and identifying new user needs and new scenarios to SLIP OCG, Council and WAC.	2007_6/5.2	WALIS Office		In progress
Ensure a PIR is carried out for the SLIP Program.	2007_6/5.3	WALIS Office		Use Landgate's Post Project Review as a template.
Progress resolution of Infrastructure Planning issues and potential for SLIP Focus Area – Initially through Water Corporation.	2007_5/1.0	DC & ML	After ML returns from leave	Meeting scheduled for 11 July.

Updates to Action Items

2008_2/8/1 – current status of GUS CUA

Chris Tweedie has been attending regular meetings with DTF and other agencies on this matter. It has been difficult working on the minimal requirements, put them into six distinct categories and define those specifications. They are still working on the raster imagery analysis specifications. There will be opportunities to apply for an Exemption. It is expected that there will be minimal requirements, not necessarily mandatory requirements.

WALIS Council representatives will be given the opportunity to comment on these specifications soon.

2008_2/8/2 – skills shortage and cross-government application for industry allowance.

Government has announced a Specified Callings allowance to be backdated. Several agencies have sent through JDF's where the incumbent has been successful in receiving these allowances, and other unsuccessful JDF's to provide a comparison. ML has approached DOCEP with this information and been informed that DOCEP prefer to work with the HR department of each individual agency on this matter.

There are issues that need to be addressed when some staff is doing the same job, with the same JDF, and someone has a degree and someone else does not have a degree.

MB asked if it would assist with DOCEP if a letter was presented to them from the WALIS community.

RR indicated DOIR had received help from various professional bodies with regards to their Retention plans and suggested that could be an area to investigate.

MB asked if SSI could assist. ML has tried that approach with DOCEP and they maintain their insistence in dealing with the HR departments of each agency.

Possibly Grahame Searle could write a letter that could be raised at SSI.

2008_1/2 – Indigenous Health & Education Liaison

ML is organising a meeting with Premier and Cabinet to discuss this matter.

2008_1/4 – Private Public Partnership guidelines

Tess Barkman from the WALIS Office is working on this with WAC members and a draft paper should be ready within a fortnight.

2007_6/5.3 – PIR update

Need to raise the priority on this.

2. Presentation by Chris Tweedie – ABS/SLIP collaboration

Census information is used by many agencies but the integration is currently very limited. Currently information is updated and sent out to clients via a CD. A pilot project was developed to analysis the data and improve planning tools.

The pilot project is web-based and it is possible that SLIP will host the datasets. A custom product can be build, where the requestor defines the polygon and the data that is to be displayed. This can be exported as a shape file. Requests have been made into having this data available in excel format and the team in working on this.

Updates to the data can be made through SLIP (overnight) and this is available to everyone. There is access to raw data attributes and also to web mapping. Australia-wide coverage was requested for this pilot, so we are using Google for the information.

From the WA perspective, we are working with agencies that use census data to potentially improve the way we can work collectively. ABS is very happy with this endeavour.

Collaboration and enthusiasm has been very high and a request was made by ABS to roll this out across Australia. ABS is getting this out to their clients to ascertain how this can be beneficial and several have already signed up. ABS has signed an MOU with ANZLIC.

3. SLIP Launch Update

The government launch of SLIP was in August 2007 and the industry launch has been planned and changed many times since then. We now have confirmation that the Minister for Land Information will host the launch on Tuesday 2 September.

Landgate staff is coordinating the launch, which will take place at the Perth Convention and Exhibition Centre in the form of a cocktail party. There will be agency and developers focus areas with presentations and live demonstrations.

A letter will be sent out shortly asking for SMG members to nominate attendees to this function. Information will also be sent to CME/AMEC/APPEA.

The Whole of SLIP programme has been entered into the WASEA and Premiers awards. SLIP is gaining national interest.

RF asked if SLIP had penetrated into the agencies as much as was envisioned.

MB responded this is starting to occur with Interest Enquiry. Department of Housing has a signed MOU dedicated SLIP service to show their property portfolio spatially. We are looking at integration/business services also.

RF asked if SLIP has managed to stop the extraction – multiple copies of data being held by agencies – i.e. is this now more efficient?

The response was to confirm the need for a PIR

Action 2008-3/2/1: Update of PIR for SLIP

RR suggested that we need Champions with each agency to promote and assist with using SLIP.

MB indicated that Interest Enquiry is being used within Landgate to drive it forward. Now that the need for adequate bandwidth has been addressed this can move forward.

KW suggested that a survey with each agency could be undertaken to get a comparison on how much each agency uses the system. SLIP engagement – a formal asking and publish the results.

MB agreed this suggestion was a good idea and will look into it.

RF suggested that the survey could include questions about the perceived barriers to using SLIP.

Action 2008-3/2/2: Proposed survey of agencies using SLIP – how they find it

RR suggested that maybe it is time to go around and demonstrate this to agencies again.

Account Managers from Landgate have been out to many agencies over time, but they are a limited resource. Perhaps it is time to target the next level up – Corporate Executives.

4. Update on Custodianship of the Stormwater Drainage Dataset

A letter has been received from the DG of the Department of Water (DoW) indicating that they are happy to take the lead for pilot project of the Stormwater Drainage Dataset and that it has been scheduled into the 2008/09 financial year. DPI staff will work with the WALIS Office during this time.

RF asked if there are any legal concerns that have been raised regarding responsibility.

ML responded that there is a Premiers Circular stating that the data is held by the 44 local government authorities. The LGA's have different requirements and consequently their data is quite mixed in terms of quality, format and availability.

Do we need to bring these levels of data up to the same standard, or will that data as it currently exists be enough for DoW?

The question about responsibility and where does it lie legally was raised

There is Water and Rivers Legislation regarding arterial drainage planning.

KW doesn't think that the hesitation for the project revolves around the custodianship – it is more along the lines of capacity (staff/skills shortage). There is also the communication breakdown regarding the correspondence asking DoW to take the lead in this project.

The initial suggestion of DoW taking the lead was discussed at a meeting with Greg Davies, Bill Till, Marnie Leybourne and a few others. DoW was to be assigned the responsibility not the custodianship.

KW suggested that we all need a better/clearer understanding of this process and its requirements and responsibilities. A feasibility study that was undertaken by WALIS Office recommended that DoW take the lead in this project.

MB would like to have the specifics and the custodianship of governance and these processes better understood by all parties.

Action2008-3/4/1: Meeting to be organised between ML, KW and significant DoW staff.

5. Update on SLICP

A meeting was held last Friday at DPI to discuss the tender specifications – LIDAR, coastal and ocean components. The LIDAR flying project went through WALIS to ask if any of the other agencies wanted to come on board. This could be used as a Test case for the SLICP rolling process to make this more useful to all agencies.

A submission to DTF for funding for the 2008/09 programme highlighting the need to capture coastal data in regards to climate change is being prepared. A Data Capture Policy is being developed. The web-based process will improve visibility for all agencies and potential suppliers to see what is planned and hence increase effectiveness.

Landgate staff are working more closely with the various LGA's and trying to meet all needs.

During the DPI meeting, discussions took place on the need to be more specific and get the best balance of sufficient data where this can be of use to other agencies at the same time, e.g. a finer grain that could be filtered might benefit more clients. It cannot simply be collecting the data for collection's sake.

There is an understanding that not all needs can be met through SLICP, but can we bring those other data captures back into our system?

ML indicated a desire to change, and improve the capture efficiency across government. It needs to be opened up to more models, the sharing of data to reduce the cost. We are looking at various options in this area. LGA's want to capture data as they wish to on-sell it to their customers

Rick Rogerson left the meeting at this stage.

6. Update on status of new focus areas

Health

A health component will be included in the CRC-SI rebid.

Marine

The process is nearly complete to draft a Business Case for government funding. A new staff member in the WALIS Office will be working on this project. They are currently looking at an audit to see what we have and what we need.

KW would like to know what the Marine Group sees as their "place" on SLIP.

Currently they are working on data and technology focus and starting to work together on custodianship issues and ministerial accountability. Hopefully the business case will answer some of these questions.

ML suggested that it could operate similar to the NRM and be the marine equivalent. Damian Shepherd at DAFWA has offered to be the host.

The consumers of the data would be varied and many. The business case will have a first focus on coastal vulnerability.

Infrastructure Planning

This is a slow moving area. DC asked if there was any room for improvement of data capture. There is a need to educate the committees understanding of SLIP. A stakeholders discussion – what might be needed, what this would mean will be undertaken with DPI staff.

DPI is currently undertaking a MDP review – Urban Development Programme (for the whole of state) report. It is hoped that the report should indicate a way to move forward with SLIP hosting the infrastructure portal. A request is made to await the outcomes of this report.

Focus groups have been consulted along the way and communication has been shared in the development of this report. It is expected to have broad State-wide benefits and also benefits down to a base level.

MB offered that Landgate could build a prototype.

WALIS Office is looking into this programme and creating a working group as well.

7. Forum 2009

Work has begun on putting together WALIS Forum 2009. The tender documents will go out soon with some flexibility on dates (end of October/beginning of November). There will be a strong Education focus for this forum. The first meeting of the Organising Committee will be held at the end of July.

Discussions with the International Society for Digital Earth have revolved around the possibility of hosting a joint event in Perth in 2011.

8. Address Management

The National Address Management Framework Project is concerned with consistency, verification and geo-coding. There is an opportunity for agencies to take advantage of address data and improve their services. A cross government initiative for the framework is being developed and should be ready by 15 August. An independent national submission to DTF will be submitted in November 2008.

Victoria has a verification services using web services.

Rural addressing is almost complete – only 10 LGA's to be completed.

Landgate address system is updated overnight.

9. General Business

DoW is progressing their MOU and this will hopefully be signed by the next meeting.

A reminder is made to all members that outstanding MOU's do need to be signed and finalised. WALIS Councillors will be contacted of the recalcitrant agencies to push for the signing of these documents. Now that the bandwidth issue seems to have been address, there does not seem to be a good reason for the MOU's not to be signed.

Meeting ended at 3:50pm.

Next meeting details:

Date: 17 September 2008

Location: TBC



Action Sheet

Actions arising from July 2008 meeting	Action Item	Actioned By	Required By	Status
Update of PIR for SLIP	2008_3/2/1	WO		
Proposed survey of agencies using SLIP – how users find it	2008_3/2/2	WO		
Meeting to be organised between ML, KW and significant DoW staff to discuss custodianship of drainage data issues	2008_3/4/1	WO		

Actions arising from previous meetings	Action Item	Actioned By	Required By	Status
Contact DPC to ascertain who might be the lead for Indigenous Health and Education liaison.	2008_1/2	ML		In progress – ML to meet with Premier & Cabinet
Look at what examples or standards for Public Private Partnerships/Participation are currently available and develop some principals to be used in guiding the policy.	2008_1/4	WALIS Office		In progress – WO developing a policy
Reinforce the role of capitalising on SLIP and identifying new user needs and new scenarios to SLIP OCG, Council and WAC.	2007_6/5.2			
Ensure a PIR is carried out for the SLIP Program.	2007_6/5.3	WALIS Office		Use Landgate's Post Project Review as a template. See Current Item 2008_3/2/1
Progress resolution of Infrastructure Planning issues and potential for SLIP Focus Area – Initially through Water Corporation.	2007_5/1.0	DC & ML	After Forum	DC and ML progressing